

Information on data management in connection with Symposium 1st Congress on Sustainable and Innovative Solutions in Agriculture and Food Industry (SISAF'23) - One Health approach at MÉK Debrecen University

Name and contact details of the controller

Data Controller	University of Debrecen Faculty of Agricultural and Food Sciences and Environmental Management
Representative of the data controller	Dr. László Stündl dean
Location	4032 Debrecen, 138. Böszörményi street.
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Legislation on data management

The following legal provisions apply to the processing of data by the **University of Debrecen**:

- Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (hereinafter: GDPR).
- Act CXII of 2011 on the Right to Informational Self-Determination and Freedom of Information (hereinafter referred to as the "Info Act")
- Act CCIV of 2011 on National Higher Education (hereinafter referred to as Nftv.)

Processing of data by the controller

Description and purpose of the data management: the Faculty of Agriculture, Food Science and Environmental Management of the University of Debrecen organises an international scientific conference to present sustainable and innovative solutions for agriculture and the food industry, in the spirit of "One Health". The conference is subject to registration. The conference will be broadcast and recorded online, with video and audio recordings. Registration is not online.

1. Data processing in connection with registration for the conference

- 1.1. **Purpose of data processing:** registration for the conference
- 1.2. **Scope of data processed:** mandatory data: name, company/organisation, contact e-mail, fact of registration, fact of poster submission, lunch request, optional programme participation request, optional data: special dietary needs, telephone number, other data provided by the registrant
- 1.3. **Legal basis for processing:** consent to [Article 6(1)(a) GDPR].
- 1.4. **Duration of processing:** until consent is withdrawn, but no later than the end of the conference.

2. Processing of data related to the issue of certificates of attendance and certificates

2.1. **Purpose of data processing:** presenters and poster participants will receive a certificate of attendance and the best poster presenters will also receive a certificate.

2.2. **Data processed:** name, title of the conference, title of the award

2.3. **Legal basis for processing:** data processing is necessary for the performance of a task carried out in the public interest [Article 6(1)(e) GDPR]

2.4. **Duration of data processing:** according to the DE Data Management Policy

3. Processing of submitted abstracts

3.1. **Purpose of data management:** the submitted abstracts will be available on the conference website (www.konferencia.unideb.hu) in the form of a scrollable, online publication, and will be continuously available for viewing after the conference

3.2. **Data processed:** abstract author name, email address, abstract title

3.3. **Legal basis for processing:** consent to [Article 6(1)(a) GDPR].

3.4. **Duration of data processing:** until consent is withdrawn.

4. Taking photos/videos of mass events, editing them for publication, publishing them on the website, social and video sharing sites, using them in PR materials.

4.1. **The purpose of the data processing:** to document the Conference as an event related to the operation of the University of Debrecen MÉK and the life of the university, to publish it together with written press releases on the website www.unideb.hu, on the official social media pages of the University of Debrecen MÉK (Facebook, Instagram) and on the YouTube channel of the University of Debrecen.

4.2. **Scope of data processed:** photo and video recording

4.3. **Legal basis for processing:** consent [Article 6(1)(a) GDPR]

4.4. **Duration of processing:** until archiving after the use of the recordings.

4.5. **Data transmission:** to M.Tóth Ildikó Press Centre Of UD, who will forward it to the press organs that initiated the receipt of the press release, with the indication of the source.

5. Taking individual photos/videos, editing them for publication, publishing them on the website and on social and video sharing sites.

5.1. **The purpose of the data processing:** to document the Conference as an event related to the operation of the University of Debrecen MÉK and the life of the university, to publish it together with written press releases on the website www.unideb.hu, on the official social media pages of the University of Debrecen MÉK (Facebook, Instagram) and on the YouTube channel of the University of Debrecen.

5.2. **Scope of data processed:** photo and video recording

5.3. **Legal basis for processing:** consent [Article 6(1)(a) GDPR]

5.4. **Duration of processing:** until archiving after the use of the recordings.

5.5. **Adattovábbítás:** A DE M.Tóth Ildikó Sajtóközpont részére, amely forrásmegjelölés mellett továbbítja a sajtóhír átvételét kezdeményező sajtóorgánumok számára.

6. Recording of attendance at the conference

- 6.1. **Purpose of data processing:** to document the participation of registered applicants at the Conference
- 6.2. **Kezelt adatok köre:** Scope of data processed: name, signature
- 6.3. **Az adatkezelés jogalapja:** Legal basis for processing: processing necessary for the performance of a task carried out in the public interest [Article 6(1)(e) GDPR]
- 6.4. **Duration of data processing:** according to the Data Management Policy of UD

7. Providing of a neck pass for conference speakers

- 7.1. **Purpose of processing:** to identify the speakers at the Conference.
- 7.2. **Scope of data processed:** name, organisation
- 7.3. **Legal basis for processing:** processing necessary for the performance of a task carried out in the public interest [Article 6(1)(e) GDPR]
- 7.4. **Duration of processing:** until the end of the conference

8. Camera surveillance at the conference venue

The University of Debrecen's MÉK lobby is equipped with a CCTV surveillance system, information on which is available: <https://kancellaria.unideb.hu/kancellari-kozlemlenyek-utasitasok>

Access to data

Participants' personal data may only be accessed by the staff responsible for organising the conference, who are bound by confidentiality obligations.

Data security measures

The University of Debrecen MÉK undertakes to ensure the security of the data, to take technical measures to ensure that the data collected, stored and processed are protected, and to take all necessary measures to prevent their destruction, unauthorized use and unauthorized alteration. It also undertakes to require any third party to whom it may transfer or disclose the data to comply with its obligations in this respect. Electronic storage shall take place on password-protected computers in the offices of the persons authorised to have access..

Rights of the concerned and rules on the exercise of rights

Right to information

In accordance with Article 15 (1) of the GDPR, the data subject may request information about the personal data processed by the University of Debrecen MÉK..

Right to request a copy

Pursuant to Article 15(3)-(4) of the GDPR, the person concerned may request a copy of the personal data processed by the University of Debrecen MÉK.

Right to rectification

On the basis of Article 16 of the GDPR, we will amend or clarify your personal data in accordance with your request.

Right to restriction

The data subject may request the restriction of processing in the following cases:

- if the accuracy of the personal data is contested, the data processing will be restricted until the University of Debrecen MÉK verifies the accuracy of the personal data; - the processing is unlawful and the data subject opposes the erasure of the data and instead requests the restriction of their use; - the University of Debrecen MÉK no longer needs the personal data, but the data subject requests them for the establishment, exercise or defence of legal claims; or - if the data subject exercises his or her right to object, we restrict the processing for the period of time necessary to assess the lawfulness of his or her request.

Right to object

The data subject shall have the right to object at any time, on grounds relating to his or her particular situation, to the processing of his or her personal data on the basis of Article 6(1)(e), (f). In such a case, the University of Debrecen MÉK may no longer process the personal data, unless the University of Debrecen MÉK proves that the processing is justified by compelling legitimate grounds which override the interests, rights and freedoms of the data subject, or are related to the establishment, exercise or defence of legal claims.

Enforcement options

If the data subject considers that the data processing of the University of Debrecen MÉK does not comply with the legal requirements, he or she may initiate proceedings before the National Authority for Data Protection and Freedom of Information (Postal address: 1363 Budapest, PO Box 9, e-mail address: ugyfelszolgalat@naih.hu) or may take legal action.

Debrecen, September 4-5, 2023.