

Data Processing Notice

For Participants of the Innovation in Engineering Education (IEE 2025) Conference

The Department of Basic Technical Studies of the Faculty of Engineering at the University of Debrecen will host the Innovation in Engineering Education (IEE 2025) Conference on February 7-8, 2025. The conference will take place at DAB Headquarters in Debrecen.

The goal of this international conference is to improve the effectiveness of engineering education at both the undergraduate and master's levels through the application of innovative teaching approaches and tools. These innovations are impossible to achieve without the collaboration of sciences (especially didactics) and engineering fields.

On the 200th anniversary of the Hungarian Academy of Sciences, the Faculty of Engineering of the University of Debrecen, the Faculty of Mechanical Engineering and Informatics of the University of Miskolc, and the Committee on Technical Sciences of the Hungarian Academy of Sciences are organizing this conference to enhance the quality of engineering education through innovative approaches and interdisciplinary collaborations.

The conference provides an opportunity to share ideas, establish collaborations, and build international professional connections. Participants can present their latest research, share best practices, and explore innovative educational strategies.

The Department of Basic Technical Studies of the Faculty of Engineering at the University of Debrecen (Data Controller) places great emphasis on protecting personal data and ensuring fair and transparent data processing. A fundamental requirement of this is to provide appropriate information about data processing.

In connection with the organization and conduct of the conference, the Data Controller provides the following information in line with the legal provisions governing the protection of personal data, particularly in accordance with the GDPR:

Name and Contact Information of the Data Controller

Data Controller:	Department of Basic Technical Studies, Faculty of Engineering, University of Debrecen
Data Processing Location:	Department of Basic Technical Studies, Faculty of Engineering, University of Debrecen
Data Controller Representative:	Dr. Boglárka BURJÁN-MOSONI Nikolett BODNÁR
Headquarters:	4028 Debrecen, Ótemető Street 2-4
Email Address:	burjan-mosoni.boglarka@eng.unideb.hu bodnar.nikolett@eng.unideb.hu
Phone Number:	+36 52 512 900 / 77735 +36 52 512 900 / 77732

Legal Provisions Related to Data Processing

The data processing activities of the Data Controller are governed by the following legal provisions:

- Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 (GDPR), on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC.
- Act CXII of 2011 on Informational Self-Determination and Freedom of Information (Info Act).
- Act C of 2000 on Accounting.

Data Processing Activities Conducted by the Data Controller

1. Data Processing Related to Conference Registration

- 1.1 Purpose: Interested parties can register for the conference via www.konferencia.unideb.hu.
- 1.2 Data Processed: name, title, workplace/institution (name and address), position/job title, email address, phone number, participation type (Speaker/Participant), presentation title for Speakers, chosen section, abstract of presentation, date of participation, intention to attend the scientific dinner, dietary allergy/intolerance information.
- 1.3 Legal Basis: Consent [GDPR Article 6(1)(a), Article 9(2)(a)].
- 1.4 Duration: Until the withdrawal of consent, but no later than the end of the conference.

2. Data Processing Related to Invoicing the Conference Participation Fee

- 2.1 Purpose: Issuing invoices for the conference participation fee.
- 2.2 Data Processed: billing name, billing address, mailing address, tax ID/identification number.
- 2.3 Legal Basis: Compliance with a legal obligation [GDPR Article 6(1)(c)].
- 2.4 Duration: Data necessary for invoicing and accounting are stored for eight years, in compliance with accounting regulations.

3. Data Processing Related to Payment of Conference Fee by Bank Transfer

- 3.1 Purpose: Processing payment of conference fee by bank transfer.
- 3.2 Data Processed: payer's name, billing address, address, tax ID/identification number, bank account number, transfer amount, transfer date.
- 3.3 Legal Basis: Compliance with a legal obligation [GDPR Article 6(1)(c)].
- 3.4 Duration: Data necessary for invoicing and accounting are stored for eight years, in compliance with accounting regulations.

4. Data Processing Related to Submitted Abstracts

- 4.1 Purpose: Abstracts are submitted online via the registration interface, and an online publication is produced from them. Abstracts are stored until the online publication is released.
- 4.2 Data Processed: author's name, email address, abstract title, presentation documentation.
- 4.3 Legal Basis: Consent [GDPR Article 6(1)(a)].
- 4.4 Duration: Until the online publication is released or until withdrawal of consent.

5. Photographs/Videos at Mass Events, Editing for Publication, Posting on Website, Social Media, and PR Materials

- 5.1 Purpose: Documenting the conference, an event related to the operations of the Data Controller and university life, for accurate and reliable reporting, including written media appearances, to be published on www.unideb.hu, the official social media pages (Facebook, Instagram), and YouTube channel of the Data Controller. Participants can indicate if they do not wish to appear in recordings.
- 5.2 Data Processed: photos and videos.
- 5.3 Legal Basis: Legitimate interest [GDPR Article 6(1)(f)].
- 5.4 Duration: Until archived after use.

6. Individual Photographs/Videos, Editing for Publication, Posting on Website and Social Media

- 6.1 Purpose: Documenting the conference, an event related to the operations of the Data Controller and university life, for accurate and reliable reporting, including written media appearances, to be published on www.unideb.hu, the official social media pages (Facebook, Instagram), and YouTube channel of the Data Controller. Participants can indicate if they do not wish to appear in recordings.
- 6.2 Data Processed: photos and videos.
- 6.3 Legal Basis: Consent [GDPR Article 6(1)(a)].
- 6.4 Duration: Until archived after use.

7. Provision of Name Badges for Conference Attendees

- 7.1 Purpose: Identification of conference participants.
- 7.2 Data Processed: name, conference title.
- 7.3 Legal Basis: Performance of a public interest task [GDPR Article 6(1)(e)].
- 7.4 Duration: Until the end of the conference.

8. Data Processing Related to Meal Requests

- 8.1 Purpose: Providing meals for conference participants.
8.2 Data Processed: name, special dietary requirements.
8.3 Legal Basis: Consent [GDPR Article 6(1)(a), Article 9(2)(a)].
8.4 Duration: Until the end of the conference.

9. Issuance of Certificate of Attendance Upon Request

- 9.1 Purpose: Issuing a certificate of attendance online for conference participants upon request.
9.2 Data Processed: name, billing information, conference-related data.
9.3 Legal Basis: Performance of a public interest task [GDPR Article 6(1)(e)].
9.4 Duration: According to the Records Management Policy of the University of Debrecen.

Access to Data

Only employees tasked with organizing the conference and billing have access to the participants' personal data, and they are bound by confidentiality obligations.

Data Security Measures

The **Data Controller** undertakes to ensure data security and to take technical measures to protect stored, processed, or managed data against destruction, unauthorized use, or modification. Additionally, the Data Controller commits to informing any third parties to whom data may be transmitted or handed over of their data protection obligations. Electronically, storage is on password-protected computers accessible only by authorized personnel.

Rights of Data Subjects and Rules on Exercising Rights

Right to Information

Under GDPR Article 15(1), data subjects can request information about the personal data processed by the Data Controller.

Right to Request a Copy

Under GDPR Articles 15(3)-(4), data subjects can request a copy of their personal data processed by the Data Controller.

Right to Rectification

Under GDPR Article 16, the Data Controller will correct or update personal data upon request.

Right to Restrict Processing

Data subjects can request processing restrictions in the following cases:

- if the accuracy of personal data is disputed, processing is restricted until accuracy is verified.
- if processing is unlawful, and the data subject opposes deletion and requests restriction instead.
- if the Data Controller no longer needs the data but the data subject requires it for legal claims.
- if the right to object is exercised, processing is restricted until the legitimacy of the objection is examined.

Right to Object

Data subjects may object at any time to processing based on GDPR Article 6(1)(e) or (f) due to reasons related to their situation.

Right to Erasure

Under GDPR Article 17, data subjects can request deletion of their personal data in specified cases.

Legal Remedies

If data processing by the Data Controller does not meet legal requirements, data subjects may initiate proceedings with the National Authority for Data Protection and Freedom of Information (Address: 1363 Budapest, Pf. 9., Email: ugyfelszolgalat@naih.hu) or seek judicial remedy.

Debrecen, November 7, 2024